I. PURPOSE:
To establish guidelines under which Cooperative personnel and equipment may be assigned to assist personnel of other utility systems under emergency conditions.

II. POLICY:
It shall be the policy of the Cooperative to provide emergency assistance to other electric utility systems through the assignment of personnel and equipment under the conditions of this policy.

III. RESPONSIBILITY:
The CEO/General Manager and the Operations Manager.

IV. PROVISIONS:
The following procedures and conditions shall apply to the provisions of this policy.

A. Upon receiving a bona fide request for emergency assistance, the CEO/General Manager, or the Operations Manager in the absence of the CEO/General Manager, shall first ascertain whether the provisions of such assistance would adversely affect the reliability of the Cooperative's system. If reliability will not be affected, personnel and/or equipment, as requested, may be assigned to the requesting utility.

B. When Cooperative personnel and/or equipment are assigned to another utility for emergency work, that utility shall be expected to pay all costs directly associated with this assignment, including:

1. All direct labor costs at the prevailing rates for Cooperative personnel.
2. All costs of supplemental benefits that may accrue from this assignment, and all indirect labor costs directly attributable to this assignment.

3. The operating expenses of Cooperative vehicles and equipment at the rates regularly used by the Cooperative in computing its own expense.

4. The cost of all supplies and materials used from Cooperative stocks on the basis of actual cost to the Cooperative. The Cooperative's wage rates shall be used to compute costs.

C. Under the conditions of this policy, the CEO/General Manager is authorized to enter into emergency assistance agreements with other electric utility systems individually or collectively.

V. PRIMACY OF POLICY

This policy supersedes any existing policy that may be in conflict with the provisions of this policy.

APPROVED BY THE BOARD OF DIRECTORS

Doug Schmier, President

DATE APPROVED: February 25, 2002
DATE REVISED: September 28, 2015
June 17, 2019